

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

REGULAR MEETING  
September 14, 2009

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Chairman Hayes at 7:00 p.m. in the Parks and Recreation Office located at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Chairman Hayes, Commissioners Raber, Szymanski, and Waltiere;  
Park Director (Green) Maltese and Mary Lou Morell from the Park Office.

**ABSENT:** Commissioner Simpkins.

**GUESTS:** None

**ESTABLISHMENT OF QUORUM:**

A quorum was established as four commission members were present.

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

**MOTION: To APPROVE minutes of the Regular Meeting dated  
April 13, 2009 as written.**

**Szymanski moved/Raber seconded/VOTE: In Favor: Unanimous**

**MOTION: To APPROVE minutes of the Special Meeting dated  
August 24, 2009 as amended.**

**Szymanski moved/Raber seconded/VOTE: In Favor: Hayes, Raber  
and Szymanski. Commissioner Waltiere abstained.**

**ADDED AGENDA ITEMS:**

**Commissioner Szymanski added:**

**Basketball notice for winter basketball program**

**Walking Trail System at East Windsor Middle School and  
Kogut Property.**

**OLD BUSINESS:**

a. BMX Skate Park

No formal report this evening. It was reported that no permits were taken out for the clearing or staking of the land to be used for the BMX Skate Park project. They have been contacted by the Planning Office and a meeting will be set up for both Parks & Recreation and staff.

b. Dog Owners Park

Director Maltese reported the Barktoberfest will take place at East Windsor Park on Reservoir Avenue, Broad Brook on Saturday September 26, 2009 with a rain date of Saturday, October 3, 2009.

c. Boundless Playground

Director Maltese reported the project received approval from the Planning and Zoning Commission and the groundbreaking will take place on Wednesday, September 16, 2009. The Public Works Department will do the site work.

Monday, September 28, 2009 will be the installation and servicing date. The projected opening will be the second week in October.

**NEW BUSINESS:**

a. Financial Accounts Review

The August 2009 Budget by Department was distributed and discussed.

Commissioner Szymanski requested copies of all snack bar bills and electric bills for the summer be available for the next commission meeting.

It was requested that the East Windsor Park Snack Bar service be an agenda item for the January 2010 meeting.

**NEW BUSINESS (continued):**

b. 2009-2013 CIP Requests

Director Maltese reported that requests are due to the First Selectmen by October 21, 2009. Suggestions/requests for the next five years should be complied as soon as possible, by October 1, 2009 at the latest. Information is referred to the CIP Committee, who then submits to the Board of Selectmen which then gets referred to the Finance Board for approval.

c. Park Director's Report

Director Maltese reported that the Fall Brochures have been distributed. She attended the Open House at the Middle School last week and will be attending the Open House at the Elementary School on September 24, 2009.

Director Maltese will also be attending the next meeting of the Broad Brook Rotary Club to present the Boundless Playground project to them seeking a contribution to the project. Clare Thane from FunDAZ will also be attending.

Director Maltese reported that Soccer has started their season. The East Windsor Youth Soccer Club will hold a soccer coaches training session at Abbe Road on Monday, September 21, 2009 from 6:00 – 8:00 p.m.

Director Maltese informed the Commission that she and Peg Hoffman from the Office will be attending an hour and a half Customer Service Seminar on September 30, 2009. This is a mandatory request of the First Selectman and three sessions are offered through the day so that offices will have continued coverage.

A new Employee Manual is being formulated. Director Maltese reported that all personnel files will now be housed in the Selectman's Office. When any awards/certificates are achieved, copies are to be sent to the First Selectman's Office for inclusion in personnel files.

**Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:**

No discussion this evening.

### **ADDED AGENDA ITEMS**

#### **Winter Basketball Program**

Commissioner Szymanski handed out the preliminary flyer for the program giving an overview of each one of the sections. This information will be in the Broad Brook Elementary School and Wildcat weekly newsletters, at the Town Hall and on the web site.

#### **Walking Trail System**

Commissioners Raber and Szymanski reported that they are working, as representatives of the East Windsor Athletic Club, with the Superintendent of the Board of Education, the Principals of the schools and Director Norton of the Public Works Department in formulating walking trails in town. Suggested sites are the Middle School and the Kogurt property. They will be attending the Selectmen's Meeting on Tuesday, September 15, 2009 with a preliminary proposal.

Commission members noted that the two sites for consideration are both in the Broad Brook section of Town. Was there any consideration of a site in the Warehouse Point section? Mr. Szymanski stated that there was nothing suitable at that end of town. The High School property was eliminated due the fencing of the property.

### **CORRESPONDENCE:**

Director Maltese informed the Commission of the receipt on September 2, 2009 of a Notice of Intent to Sue and Notice of potential litigation.

No discussion this evening.

### **MISCELLANEOUS:**

None

### **APPROVAL OF BILLS:**

The bills were reviewed and signed by Commissioners Raber and Waltiere.

**ADJOURNMENT:**

**MOTION: To ADJOURN this meeting at 7:55 p.m.**

**Szymanski moved/Raber seconded/VOTE: In Favor:  
Unanimous**

Respectfully submitted, \_\_\_\_\_

Mary Lou Morell  
Recording Secretary